

HUMAN RESOURCES

LEAVE
PLANNING
EMPLOYEE
DEVELOPMENT
PAYROLL
HR MANAGEMENT
OCCUPATIONAL
HEALTH & SAFETY
RECRUITMENT
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LEAVE
PLANNING
EMPLOYEE
DEVELOPMENT
PAYROLL
RECRUITMENT

KEY BENEFITS

- Comprehensive incident maintenance
- Enhanced Government compliance
- Improved productivity
- Improved safety record
- Reduced OH&S costs
- Integrated with other HR Modules
- Improved reporting

The benefits of maintaining a safe work environment are considerable for any organisation. From saving potential injury to staff, to cost and efficiency implications and government compliance, your company can improve its Occupational Health and Safety record significantly with effective management of this critical business activity.

Using Greentree to control Occupational Health & Safety and your bottom line

Greentree helps you manage your workplace and reduce risks with our Occupational Health & Safety functionality. Using Greentree's Occupational OH&S module can ensure that any foreseeable workplace hazards are known and therefore avoidable. When incidents do occur, the details are accurately recorded and the correct procedures are followed to resolve any arising issues.

Comprehensive incident maintenance

Greentree's OH&S comprehensive incident recording ensures your organisation's register of OH&S events are complete, including staff involved, nature of hazard, reporting, compliance and rehabilitation measures taken. Management can gain a comprehensive overview of information in real-time and undertake measures to avoid future hazards promptly.

Enhanced Government compliance

OH&S is a fully integrated solution that will assist your company with OH&S government regulations compliance. OH&S ensures that all OH&S incidents are properly recorded and data available across all approved desktops, allowing HR administration and management real time access to workplace incidents, claims and rehabilitation information.

Reduced risks

With your company's OH&S knowledge at your fingertips you can identify trends and potential risks in your organisation. With critical safety information at hand management can modify procedures to ensure a safer work environment for all staff reducing the risk of accidents and injuries.

Improved productivity

OH&S can improve the productivity not only of your HR administration staff in managing incidents, but also all

“Greentree is very responsive and the real-time processing really aids the decision making process and reporting.”

Eric Gillott, Financial Accountant, A.S. Wilcox

employees, by ensuring that your workplace is kept work safe. OH&S will reduce the paper trail and centralise processes to ensure increased efficiency in dealing with workplace safety matters and ensuring that, by staying on top of incidents, management is able to decrease risk to staff.

Reduced costs

Improving workplace safety performance can lead to significant costs savings by managing the costs of risk including compensation and insurance. OH&S puts powerful tools in the hands of management to control OH&S issues and the bottom line.

Secure access environment

Greentree recognises the importance of privacy and security in dealing with OH&S issues. As with all HR functions in Greentree OH&S provides comprehensive security settings to facilitating security policies that can be applied to an individual, or a team's ability to perform functions and access particular records. The security settings apply to both screen enquiries and reports.

INTEGRATION WITH OTHER GREENTREE MODULES

Greentree's modular system builds upon and integrates with all other modules to ensure that every drop of business intelligence is extracted from every transaction right across the business – nothing goes to waste. This translates into aggregated business value and you need only purchase the modules that best fit your business.

Occupational Health and Safety integrates with core Human Resource and Payroll modules to optimise HR resources and employee data in a 'live' environment.

OH&S integrates in real-time with Greentree modules:

- Human Resource Management
- CRM
- Workflow
- Approvals and Alerts

KEY FEATURES

Incident Management

Greentree allows you to input and view all of the necessary information relating to workplace incidents. This includes the person injured, the surrounding circumstances, the people involved at the scene and the ensuing events that occur.

Customised information records

Custom information such as whether an incident has been reported to the OH&S board and claim numbers can also be defined and recorded.

Follow-up

A critical aspect of OH&S is not just recording a workplace incident, but following up the various processes that arise from an incident. With Greentree, the follow-up can be both managed and documented.

External people

Often incidents involve external people in a range of ways, such as witnesses, medical staff, industrial or government personnel. Greentree allows you to create a database of external people and cross reference their involvement in any incident.

Manage rehabilitation and return to work

OH&S provides the capacity to record and track post incident outcomes including rehabilitation and strategies for return to work plans if required.

Customised information records

Custom information such as whether an incident has been reported to the OH&S board and claim numbers can also be defined and recorded.

Electronic files and attachments

Files in any format can be attached to an incident which can be opened and printed directly from Greentree at any time. This includes pictures, diagrams, photographs, interview notes etc.

Improved reporting

The OH&S reporting function allows management to easily tailor reports to view single or multiple incidents for analysis. Parameters can be set according to dates or incident codes giving your organisation the big picture on workplace safety.

WHY GREENTREE?



MANY SOFTWARE PACKAGES COME WITH ADD-ONS, COMPROMISES AND HALF-HEARTED SOLUTIONS.

Greentree believes you need the reassurance of business software that is both comprehensive and integrated, breaking down barriers and powering you to get on with business.

Responsive and flexible, Greentree provides you with a wide variety of modules and sub-modules rarely found in other packages. You switch on the pieces you need, effectively matching the system to fit your business. As your business evolves, Greentree grows with you.

Exploit its accuracy in business metrics; challenge its capability to deliver insightful information. Greentree eradicates long, complicated tasks and effortlessly manages change, to help grow business potential.

Whatever the need, Greentree gives you choices that are cost-effective and proven. Thousands of companies, large and small, have at their fingertips Greentree's simple, smart thinking that empowers better decisions, better prospects.

And, with a partnership network that spans many countries, Greentree is totally accessible. Your unique needs will drive the way Greentree and its partners respond to you. If the only thing missing from this equation is your business, then get in touch – after all, three heads are better than one.

GET READY TO BE PRIMED FOR BUSINESS.